

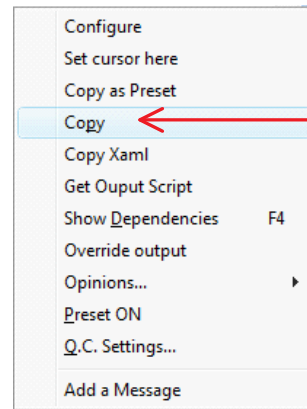
How do I change what data pulls to a form using the clipboard?

To change what data pulls into a control on a form, you must set an Opinion on the control.

Setting an opinion is permanent and your opinion will not be overwritten by updates; unless, the control is no longer required to complete the form and is, therefore, removed from the form.

To set an opinion on a form using the clipboard you must first copy a control from another location. This may be a control from another form or from your data entry questions. For instance, if you would like the Commitment Letter, form number 1354 to pull the Lender Loan Number rather than the Account ID, select a form that currently pulls the desired Lender Loan Number. In this case the Uniform Residential Loan Application is an appropriate form choice, as it pulls the Lender Loan Number as Lender Case Number.

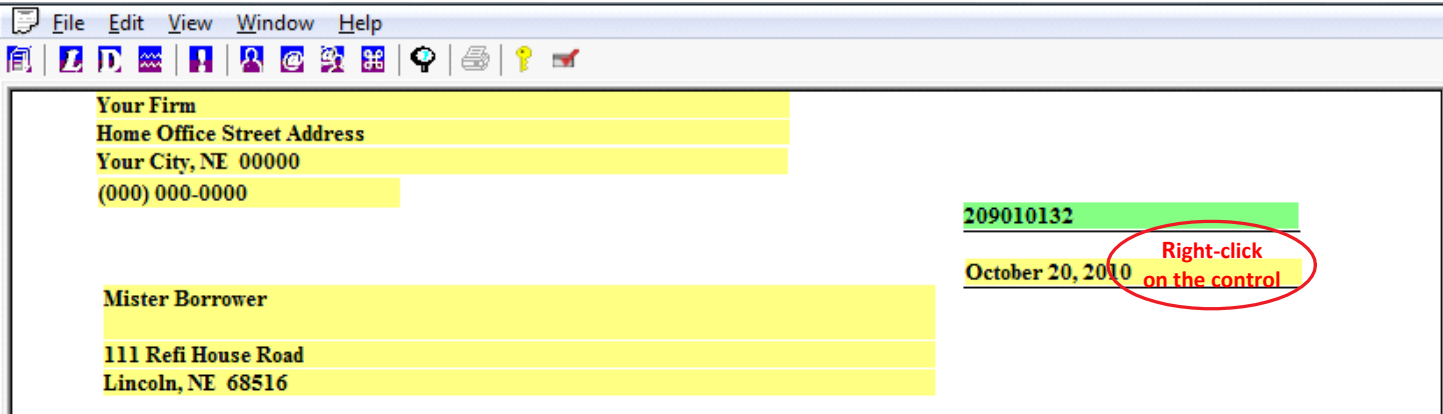
Right-click and select Copy



To place this control on the clipboard, *Right-click* on the control and select *Copy*.

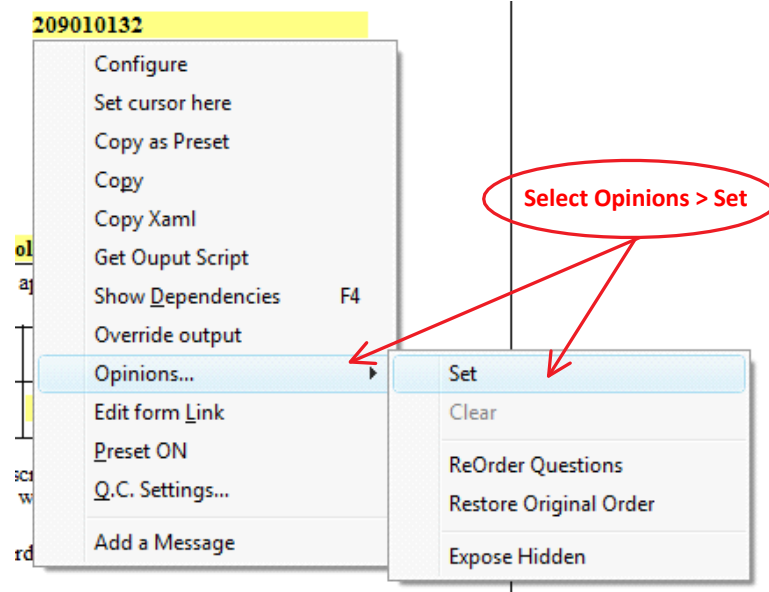
To set the copied control onto a form by opinion, the form must be loaded *full screen*; double-click on the form description within the Folder list of forms.

Double-click to load the form full screen.



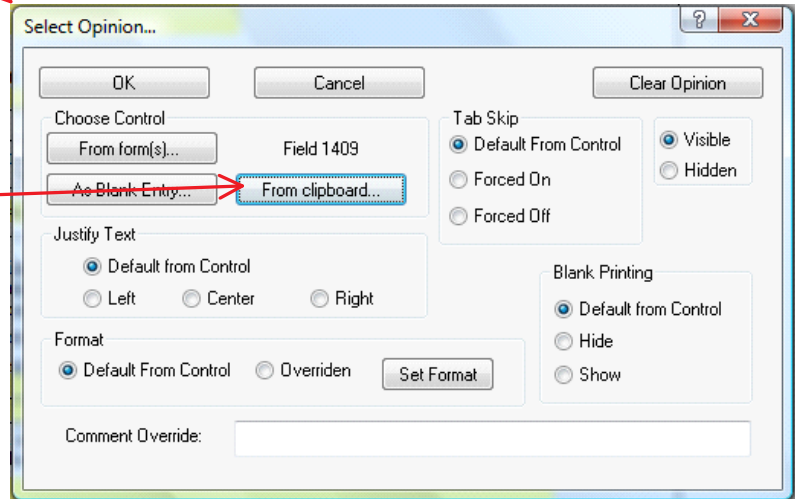
With the form loaded *full screen*, complete a right click on the desired control, then select Opinions and Set to load...

...the Select Opinion dialog box.



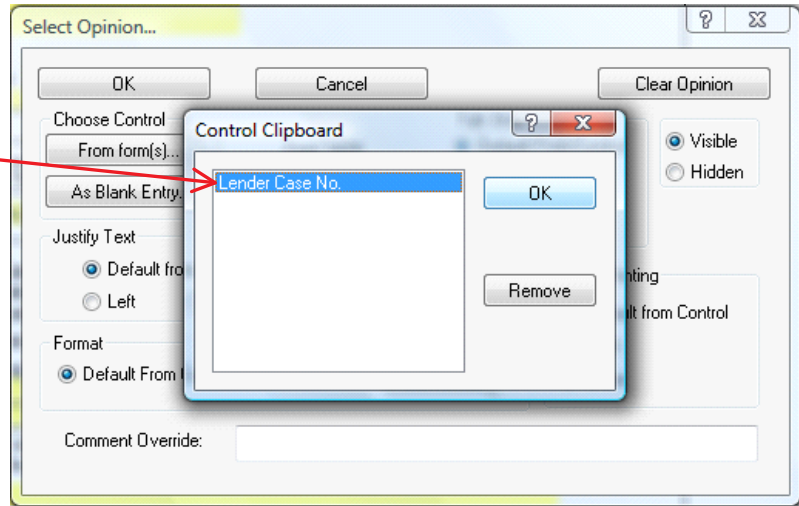
The Choose control section allows you to specify what data you wish to pull into the current control.

Select "From clipboard..."



Select the a control from this list of controls on the clipboard using a double-click on the appropriate choice.

Note: A control that is copied to the clipboard does not replace a previously copied control. This is helpful when setting multiple opinions on a form or forms.



Click "OK" to complete setting of the opinion.

